



**WILLIAM CLARKE
COLLEGE**
CHRIST OUR WISDOM

VACATION CARE

**Information Sheet
Program
Registration Form**

27 April 2020



William Clarke College Vacation Care

Dear Parents,

We are offering a Vacation Care Program for students Prep to Year 6, from William Clarke College and local schools:

from

Monday 27 April 2020

to

Monday 27 April 2020

Hours

7:00am to 5:30pm. There will be a fee for late collection of students after 5:30pm. This will operate at **\$20.00** for every 15mins or part thereof after 5:30pm each day.

Cost

Incursion day **\$85.00**, Excursion day **\$95.00** (unless otherwise stated). Fees cover full or part days. Payment Authority is required to secure your booking prior to commencement.

Cancellation Fees

Two or more days' notice will incur a 50% cancellation fee, unless places are filled. Less than a two day notice will incur a 100% cancellation fee.

Equipment

A broad-brimmed HAT, a DRINK BOTTLE, sleeves on shirt, enclosed shoes (no thongs), sunscreen and a change of clothes (in case of an emergency) will need to be supplied as well as specific items required for each day as listed in the program. Please ensure all belongings are clearly labelled with the child's name.

Food

Children will need to bring their own lunch, morning/afternoon tea and drinks, unless otherwise stated in the Program. As we are an "Allergy Aware" school, please do not send any food containing nuts.

Transport

Children will travel to & from off-site venues by bus or mini-bus fitted with seat belts.

Videos/DVDs

G or PG rated DVDs may be used to supplement Program especially on rainy days.

Electronic Devices

Electronic devices including Nintendo DS and iPads may be brought at own discretion. Use will be strictly monitored and they will be locked away when not in use. Please ensure all games are age appropriate. Devices with inappropriate apps/games will not be permitted. On a trial basis, only Year 5-6 students will be permitted to bring a device to Vacation Care.

Vacation Care Uniform

Students who participate in the Vacation Program will be required to purchase a Vacation Care polo shirt. Children MUST wear an excursion shirt on all excursions for identification and safety purposes. The polo shirt can be purchased at the College Shop. Enquiries: please contact Mrs Durelle Zucker 8882 2401 or dxz@wcc.nsw.edu.au or contact BAASC.

Bookings

Please note a maximum number of 45 children will be permitted to make a booking on excursions. Bookings are now open.

Please return registrations by

Monday 6 April 2020

Late Registrations may not be accepted.

For more information or to make a booking, please contact Mrs **Sandra Scoular** on **0409 308 835** or **baasc@wcc.nsw.edu.au**.

Yours sincerely

Mrs Sandra Scoular
BAASC Co-ordinator



Mon 27 Apr	IncurSION	Prep and Kindy	
	\$85	Connect to my Country	at WCC
	Notes	Farmer Dave and the Backtrack Boys brings out the Aussie hidden in every child and celebrates our Connect to Country through embracing our Aboriginal past. Throughout the session, children will develop an understanding of bush survival, bush tucker, dance and art.	
	OR		
	IncurSION	Years 1 to 6	
\$85	Connect to my Country	at WCC	
Notes	Farmer Dave and the Backtrack Boys brings out the Aussie hidden in every child and celebrates our Connect to Country through embracing our Aboriginal past. Throughout the session, children will develop an understanding of bush survival, bush tucker, dance and art.		
Tue 28 Apr		Prep and Kindy	
	Notes	SCHOOL DAY	
	OR		
		Years 1 to 6	
	Notes	SCHOOL DAY	
Wed 29 Apr		Prep and Kindy	
	Notes	SCHOOL DAY	
	OR		
		Years 1 to 6	
	Notes	SCHOOL DAY	
Thu 30 Apr		Prep and Kindy	
	Notes	SCHOOL DAY	
	OR		
		Years 1 to 6	
	Notes	SCHOOL DAY	
Fri 1 May		Prep and Kindy	
	Notes	SCHOOL DAY	
	OR		
		Years 1 to 6	
	Notes	SCHOOL DAY	



Monday 27 Apr 2020	Tuesday 28 Apr 2020	Wednesday 29 Apr 2020	Thursday 30 Apr 2020	Friday 1 May 2020
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Prep and Kindy				
Incursion Connect to my Country	SCHOOL DAY	SCHOOL DAY	SCHOOL DAY	SCHOOL DAY
ACTIVITIES OF THE DAY				
Bush survival, bush tucker, dance & art Indigenous Wooden Art Oreo Pops				

WHAT TO BRING				
All Groups morning tea, drink bottle sunscreen & hat socks & enclosed shoes Prep and Kindy lunch Years 1 to 6 lunch				

Years 1 to 6				
Incursion Connect to my Country	SCHOOL DAY	SCHOOL DAY	SCHOOL DAY	SCHOOL DAY
ACTIVITIES OF THE DAY				
Bush survival, bush tucker, dance & art Indigenous Wooden Art Oreo Pops				

<p>Please ensure your child is dressed in clothing that allows free participation in all of the Program Children must wear Sun-smart clothing i.e. sleeves on tops Shoes must enable children to participate freely in all activities – no thongs CHILDREN MUST WEAR EXCURSION SHIRT ON ALL EXCURSIONS (P-K can wear College Sport Shirt)</p>	START	7.00AM
	M/TEA	9.30AM
	LUNCH	12.30PM
	A/TEA	3.30PM
	FINISH	5.30PM
Contact Number for duration of Vacation Care 0409 308 835		



NOTE: a separate form needs to be completed for each child you are enrolling into the Vacation Care Program. A maximum of 45 children are permitted to book on excursion days. Priority will be given to working parents. **Fees cover full or part days.**

Child's Name:		Birth Date:	/	/
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Please enrol my child in the Vacation Care Program on the following days (please tick box/es):

Mon 27 Apr 2020	Tue 28 Apr 2020	Wed 29 Apr 2020	Thu 30 Apr 2020	Fri 1 May 2020
	SCHOOL DAY	SCHOOL DAY	SCHOOL DAY	SCHOOL DAY

Please sign the "Permission to attend" fields below for each day you wish your child to attend Vacation Care

Mon 27 Apr	IncurSION	Prep and Kindy	Permission to attend (parent's signature)
	\$85	Connect to my Country at WCC	
	Notes		
	OR		
	IncurSION	Years 1 to 6	Permission to attend (parent's signature)
	\$85	Connect to my Country at WCC	
Notes			

Tue 28 Apr		Prep and Kindy	Permission to attend (parent's signature)
	Notes		
	OR		
		Years 1 to 6	Permission to attend (parent's signature)
Notes			

Wed 29 Apr		Prep and Kindy	Permission to attend (parent's signature)
	Notes		
	OR		
		Years 1 to 6	Permission to attend (parent's signature)
Notes			

Thu 30 Apr		Prep and Kindy	Permission to attend (parent's signature)
	Notes		
	OR		
		Years 1 to 6	Permission to attend (parent's signature)
Notes			

Fri 1 May		Prep and Kindy	Permission to attend (parent's signature)
	Notes		
	OR		
		Years 1 to 6	Permission to attend (parent's signature)
Notes			

Vacation Care Registration Form *continued*:

Things you need to know

I understand that:

1. A risk assessment has been undertaken by the College for all activities. Event locations are water-hazard free unless specified.
2. I need to provide morning tea, lunch & afternoon tea each day, with the exception of lunch as stated in the Program.
3. William Clarke College is an "Allergy Aware" school, therefore I will not send any products containing nuts.
4. I need to provide appropriate clothing and footwear for my child as per the daily Program.
Enclosed shoes (no thongs), must have sleeves on shirt and a broad brimmed hat. Caps are not allowed.
5. Staff: child ratios will be 1:8 for every excursion and for incursions 1:10 for Preparatory children and 1:15 for K-6 students.
6. Staff with First Aid, asthma and anaphylaxis training will be rostered on to attend all shifts throughout the day.
7. Students will travel to/from excursions by bus or mini bus fitted with seat belts.
8. Hours are 7:00am to 5:30pm. Late fees of \$20.00 apply for every 15 minutes or part thereof for collections after 5:30pm.
9. Two or more days notice of booking cancellation will incur a 50% cancellation fee, unless places are filled.
Less than two days cancellation will incur a 100% cancellation fee.
10. Students may view G or PG rated DVD's.
11. The contact number for the duration of Vacation Care will be 0409 308 835.
12. All belongings must be clearly labelled.
13. Any electronic devices brought to Vacation Care are the responsibility of the parent.
When not in use devices will be locked away. Only games/apps rated G or PG will be permitted.
On a trial basis, only Year 5-6 students will be permitted to bring a device to Vacation Care.
14. My child may be photographed participating in Vacation Care activities.
15. **I will provide the required excursion polo shirt for my child/ren to wear on all excursions.**
16. **I will provide a helmet for my child to wear on bike/go-kart day.**

DOCUMENTATION REQUIRED

The following documentation is required to be in place to support all BAASC attendances including Vacation Care:

- **Completion of the full BAASC Enrolment Form**
- **Direct Debit Authority Form** (*this form is separate to your College fees form*)
- **Your child's Australian Immunisation History Statement**

Declaration (*all boxes must be ticked*):

- A full BAASC Enrolment Form is in place or attached for BAASC/VAC and I have read the BAASC Information Booklet
- A Direct Debit Authority is either in place or attached for BAASC/VAC
- My Child's Australian Immunisation History Statement is either in place or attached for BAASC/VAC

Parent's Name:	Phone:
Email (non-College families):	
Total Payment (<i>we will deduct Child Care Subsidy if applicable</i>)	\$
Signature:	Date: / /

Child Care Subsidy (CCS) Details (*please tick one box*):

- I/We have already supplied CCS details
- OR**
- I/We would like to claim CCS but have not provided details previously (*please complete details below*)

Nominated Parent's Details		Child's Details	
Name:		Name:	
D.O.B.		D.O.B.	
CRN No:		CRN No:	



To receive CCS, ensure acceptance of your child's BAASC enrolment is current in your Centrelink App or at my.gov.au

Note: When a child is first enrolled at the Centre, the family must nominate one parent to be the recipient of CCS if eligible. Subsequent changes to the nominated parent will apply from when the family notifies the Centre in writing of the change.