



## Enrolment Process

The College enrolls students into the main intake years of:

1. Preparatory school – 4yr olds,
2. Kindergarten – 5 yr olds,
3. Year 5,
4. Year 7, and
5. Year 11

We encourage interested families to apply at least 18 - 24 months prior to entry. However, we welcome applications at any time. Click here for the [Application form](#). We suggest that you attend a student led College tour. See the list of tour dates [available](#).

We also enrol students into other Year groups when there are places available.

Once you have submitted your completed Application and included the necessary documents, it will be processed, and an email sent to you acknowledging the Application. All Applications are placed on a Registered Student list.

All families who have applied are contacted and invited to an Information Evening at the College. They are asked to provide the College with information and documentation about their child. Depending on the intake year applied for, the enrolment process that follows will be different. Please note that many applicants are invited to an interview, however, not all applicants are interviewed and not all interviewed applicants automatically receive an offer of a place.

### ***Entry into Preparatory School***

Students entering our Preparatory School must have turned 4 by the end of March when they are in the Preparatory School. All relevant Applications for the coming year are considered at least 6 - 7 months prior to the start of the school year.

An Information Evening is held and all families who have applied prior to this evening are invited to this event, but we also welcome other interested families to attend. We will advertise the event via our online sources.

Interviews begin in late July / August. These are held by the College Registrar with parents while the child attends a short play / observation time with a staff member. Offers of a place are made soon after interviews are completed.

### ***Entry into Kindergarten***

Students entering our Kindergarten must have turned 5 by the end of March when they are in the Kindergarten. All relevant Applications for the coming year are considered at least 11 – 12 months prior to the start of the school year.

An Information evening is held and all families who have applied prior to this evening are invited to this event, but we also welcome other interested families to attend. We will advertise the event via our online sources.

Interviews begin in February / March. These are held by the College Registrar with parents while the child attends a short play / observation time with a staff member. Offers of a place are made soon after interviews are completed.

### ***Entry into Year 5***

All relevant Applications for the coming year are considered at least 11 - 12 months prior to the start of the school year.

An Information evening is held during the year and all families who have applied prior to this evening are invited to this event, but we also welcome other interested families to attend. We will advertise the event via our online sources.

Interviews begin in February / March. These are held by the College Registrar with the student and parents. Offers of a place are made soon after interviews are completed.



### ***Entry into Year 7***

All relevant Applications are considered at least 18 - 20 months prior to the start of the school year.

An Information evening is held during the year and all families who have applied prior to this evening are invited to this event, but we also welcome other interested families to attend. We will advertise the event via our online sources.

Interviews begin in late June and continue through to late September. These are held by the Director of Enrolments with the student and parents. Offers of a place are made soon after interviews are completed.

### ***Entry into Year 11***

All relevant Applications for the coming year are considered at least 6 - 8 months prior to the start of the school year.

An Information evening is held during the year. All families who have applied prior to this evening are invited to this event, but we also welcome other interested families to attend. We will advertise the event via our online sources.

Interviews follow during Terms 3 and 4. These are held by the Director of Enrolments with the student and parents. Offers of a place are made soon after interviews are completed.

Sometimes, applicants do not accept the offer made by the College. In this situation, the College Registrar and the Director of Enrolments refer to a waiting list to select further applicants for interview. This process continues until all places are filled.

In recent years, more families have sought enrolment at the College than we have been able to accommodate. Regretfully, it is possible that families will be disappointed and not be offered a place. Applicants who are not offered a place will have their name placed on a waiting list for vacancies that may arise.