



**WILLIAM CLARKE
COLLEGE**
CHRIST OUR WISDOM

VACATION CARE

**Information Sheet
Program
Registration Form**

April 2020



William Clarke College Vacation Care

Dear Parents,

We are offering a Vacation Care Program for students Prep to Year 6, from William Clarke College and local schools:

from

Tuesday 14 April 2020

to

Friday 17 April 2020

Hours

7:00am to 5:30pm. There will be a fee for late collection of students after 5:30pm. This will operate at **\$20.00** for every 15mins or part thereof after 5:30pm each day.

Cost

Incursion day **\$85.00**, Excursion day **\$95.00** (unless otherwise stated). Fees cover full or part days. Payment Authority is required to secure your booking prior to commencement.

Cancellation Fees

Two or more days' notice will incur a 50% cancellation fee, unless places are filled. Less than a two day notice will incur a 100% cancellation fee.

Equipment

A broad-brimmed HAT, a DRINK BOTTLE, sleeves on shirt, enclosed shoes (no thongs), sunscreen and a change of clothes (in case of an emergency) will need to be supplied as well as specific items required for each day as listed in the program. Please ensure all belongings are clearly labelled with the child's name.

Food

Children will need to bring their own lunch, morning/afternoon tea and drinks, unless otherwise stated in the Program. As we are an "Allergy Aware" school, please do not send any food containing nuts.

Transport

Children will travel to & from off-site venues by bus or mini-bus fitted with seat belts.

Videos/DVDs

G or PG rated DVDs may be used to supplement Program especially on rainy days.

Electronic Devices

Electronic devices including Nintendo DS and iPads may be brought at own discretion. Use will be strictly monitored and they will be locked away when not in use. Please ensure all games are age appropriate. Devices with inappropriate apps/games will not be permitted. On a trial basis, only Year 5-6 students will be permitted to bring a device to Vacation Care.

Vacation Care Uniform

Students who participate in the Vacation Program will be required to purchase a Vacation Care polo shirt. Children MUST wear an excursion shirt on all excursions for identification and safety purposes. The polo shirt can be purchased at the College Shop. Enquiries: please contact Mrs Durelle Zucker 8882 2401 or dxz@wcc.nsw.edu.au or contact BAASC.

Bookings

Please note a maximum number of 45 children will be permitted to make a booking on excursions. Bookings are now open.

Please return registrations by

Monday 6 April 2020

Late Registrations may not be accepted.

For more information or to make a booking, please contact Mrs **Sandra Scoular** on **0409 308 835** or **baasc@wcc.nsw.edu.au**.

Yours sincerely

Mrs Sandra Scoular
BAASC Co-ordinator



Mon 13 Apr	Prep and Kindy		at WCC
	Notes	CLOSED	
	OR		
	Years 1 to 6		
Tue 14 Apr	Incursion	Prep and Kindy	
	\$85	Em's Entertainment Preschool Performers	at WCC
	Notes	The children will participate in a one hour drama program that aims to bring the shyest of children out of their shells. The program has a strong emphasis on developing self-confidence, communication skills, and engaging with each child's personal creativity in a super fun environment.	
	OR		
Wed 15 Apr	Excursion	Years 1 to 6	
	\$95	Scenic World	Cnr Violet St & Cliff Dr, Katoomba
	Notes	Bus departs 8:45am returns by 4:00pm Scenic World provides a nature-based, unique backdrop, offering a fun and educational introduction to the Blue Mountains. The children will experience a guided tour as they ride on the Scenic Railway, Cableway and Skyway. A water hazard exists & has been assessed.	
	OR		
Thu 16 Apr	Excursion	Prep and Kindy	
	\$95	Lollipops Playland	Units 8-10 Hudson Rd, Castle Hill
	Notes	Bus departs 9:00am returns by 3:30pm Children to please bring/wear socks.	
	OR		
Fri 17 Apr	Excursion	Years 1 to 6	
	\$95	Event Cinemas: Trolls 2	Cnr Herring & Waterloo Rd, North Ryde
	Notes	Bus departs 10:00am returns by 2:00pm Children will attend the movies at Event Cinemas, Macquarie Centre.	
	OR		
Mon 13 Apr	Incursion	Prep and Kindy	
	\$85	Go Kart Wild/Bike Day	at WCC
	Notes	I understand I must provide a helmet lunch provided BBQ sausage sizzle Children take turns pedalling Go Karts in two different sizes. Please also bring bike or scooter plus helmet. No skateboards or ripsticks. A sausage sandwich lunch will be provided.	
	OR		
Tue 14 Apr	Incursion	Years 1 to 6	
	\$85	Go Kart Wild/Bike Day	at WCC
	Notes	I understand I must provide a helmet lunch provided BBQ sausage sizzle Children take turns pedalling Go Karts in two different sizes. Please also bring bike or scooter plus helmet. No skateboards or ripsticks. A sausage sandwich lunch will be provided.	
	OR		
Wed 15 Apr	Incursion	Prep and Kindy	
	\$85	Make My Bear	at WCC
	Notes	Children can choose from a variety of animals to stuff and take home.	
	OR		
Thu 16 Apr	Excursion	Years 1 to 6	
	\$95	Sydney Zoo	700 Great Western Hwy, Bungarribee, Blacktown
	Notes	Bus departs 9:00am returns by 3:00pm Children will visit the brand new Sydney Zoo where they will engage in a self-guided tour and will see wildlife from around the world, learn about conservation and be immersed in Aboriginal culture in the Australian precinct. A water hazard exists & has been assessed.	
	OR		



Monday 13 Apr 2020	Tuesday 14 Apr 2020	Wednesday 15 Apr 2020	Thursday 16 Apr 2020	Friday 17 Apr 2020
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Prep and Kindy		Prep and Kindy		Prep and Kindy		Prep and Kindy	
CLOSED	Incursion	Excursion	Incursion	Incursion		Incursion	
	Em's Entertainment Preschool Performers	Lollipops Playland <i>Bus departs 9:00am returns by 3:30pm</i>	Go Kart Wild/Bike Day <i>I understand I must provide a helmet</i>	Make My Bear			
ACTIVITIES OF THE DAY							
	Guessing Competition Music Shakers Musical Games Cheesy Quesadillas	Pancakes & Fruit Autumn Sticker Art	Go-Kart Rides Bike Rides Plaster Painting Caramello Slice	Autumn Leaf Scratch Art Savoury Muffins Movie & Snacks			

WHAT TO BRING				
	All Groups morning tea, drink bottle sunscreen & hat socks & enclosed shoes	All Groups morning tea, drink bottle sunscreen & hat socks & enclosed shoes	All Groups morning tea, drink bottle sunscreen & hat socks & enclosed shoes	All Groups morning tea, drink bottle sunscreen & hat socks & enclosed shoes
	Prep and Kindy lunch	Prep and Kindy lunch Excursion shirt	Prep and Kindy <i>lunch provided BBQ sausage sizzle</i>	Prep and Kindy lunch
	Years 1 to 6 lunch Excursion shirt	Years 1 to 6 lunch Excursion shirt	Years 1 to 6 <i>lunch provided BBQ sausage sizzle</i>	Years 1 to 6 lunch Excursion shirt

Years 1 to 6		Years 1 to 6		Years 1 to 6		Years 1 to 6	
CLOSED	Excursion	Excursion	Incursion	Excursion		Excursion	
	Scenic World <i>Bus departs 8:45am returns by 4:00pm</i>	Event Cinemas: Trolls 2 <i>Bus departs 10:00am returns by 2:00pm</i>	Go Kart Wild/Bike Day <i>I understand I must provide a helmet</i>	Sydney Zoo <i>Bus departs 9:00am returns by 3:00pm</i>			
ACTIVITIES OF THE DAY							
	Guessing Competition Woodland Animal Suncatchers	Pancakes & Fruit Leaf Weaving Kits Mystery Walk	Go-Kart Rides Bike Rides Plaster Painting Caramello Slice	Autumn Leaf Scratch Art Movie & Snacks			

Please ensure your child is dressed in clothing that allows free participation in all of the Program Children must wear Sun-smart clothing i.e. sleeves on tops Shoes must enable children to participate freely in all activities – no thongs CHILDREN MUST WEAR EXCURSION SHIRT ON ALL EXCURSIONS (P-K can wear College Sport Shirt)		START	7.00AM
		M/TEA	9.30AM
		LUNCH	12.30PM
		A/TEA	3.30PM
		FINISH	5.30PM
Contact Number for duration of Vacation Care 0409 308 835			



NOTE: a separate form needs to be completed for each child you are enrolling into the Vacation Care Program. A maximum of 45 children are permitted to book on excursion days. Priority will be given to working parents. **Fees cover full or part days.**

Child's Name:		Birth Date:	/	/
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Please enrol my child in the Vacation Care Program on the following days (please tick box/es):

Mon 13 Apr 2020	Tue 14 Apr 2020	Wed 15 Apr 2020	Thu 16 Apr 2020	Fri 17 Apr 2020
CLOSED				

Please sign the "Permission to attend" fields below for each day you wish your child to attend Vacation Care

Mon 13 Apr	Prep and Kindy			Permission to attend (parent's signature)
			at WCC	
	Notes			CLOSED
	OR			
	Years 1 to 6			Permission to attend (parent's signature)
				CLOSED
	Notes			

Tue 14 Apr	Incurion	Prep and Kindy		Permission to attend (parent's signature)
	\$85	Em's Entertainment Preschool Performers	at WCC	
	Notes			
	OR			
	Excursion	Years 1 to 6		Permission to attend (parent's signature)
	\$95	Scenic World	Cnr Violet St & Cliff Dr, Katoomba	
	Notes	Bus departs 8:45am returns by 4:00pm		

Wed 15 Apr	Excursion	Prep and Kindy		Permission to attend (parent's signature)
	\$95	Lollipops Playland	Units 8-10 Hudson Rd, Castle Hill	
	Notes	Bus departs 9:00am returns by 3:30pm		
	OR			
	Excursion	Years 1 to 6		Permission to attend (parent's signature)
	\$95	Event Cinemas: Trolls 2	Cnr Herring & Waterloo Rd, North Ryde	
	Notes	Bus departs 10:00am returns by 2:00pm		

Thu 16 Apr	Incurion	Prep and Kindy		Permission to attend (parent's signature)
	\$85	Go Kart Wild/Bike Day	at WCC	
	Notes	I understand I must provide a helmet	lunch provided BBQ sausage sizzle	
	OR			
	Incurion	Years 1 to 6		Permission to attend (parent's signature)
	\$85	Go Kart Wild/Bike Day	at WCC	
	Notes	I understand I must provide a helmet	lunch provided BBQ sausage sizzle	

Fri 17 Apr	Incurion	Prep and Kindy		Permission to attend (parent's signature)
	\$85	Make My Bear	at WCC	
	Notes			
	OR			
	Excursion	Years 1 to 6		Permission to attend (parent's signature)
	\$95	Sydney Zoo	700 Great Western Hwy, Bungarribee, Blacktown	
	Notes	Bus departs 9:00am returns by 3:00pm		

Vacation Care Registration Form *continued*:

Things you need to know

I understand that:

1. A risk assessment has been undertaken by the College for all activities. Event locations are water-hazard free unless specified.
2. I need to provide morning tea, lunch & afternoon tea each day, with the exception of lunch as stated in the Program.
3. William Clarke College is an "Allergy Aware" school, therefore I will not send any products containing nuts.
4. I need to provide appropriate clothing and footwear for my child as per the daily Program.
Enclosed shoes (no thongs), must have sleeves on shirt and a broad brimmed hat. Caps are not allowed.
5. Staff: child ratios will be 1:8 for every excursion and for incursions 1:10 for Preparatory children and 1:15 for K-6 students.
6. Staff with First Aid, asthma and anaphylaxis training will be rostered on to attend all shifts throughout the day.
7. Students will travel to/from excursions by bus or mini bus fitted with seat belts.
8. Hours are 7:00am to 5:30pm. Late fees of \$20.00 apply for every 15 minutes or part thereof for collections after 5:30pm.
9. Two or more days notice of booking cancellation will incur a 50% cancellation fee, unless places are filled.
Less than two days cancellation will incur a 100% cancellation fee.
10. Students may view G or PG rated DVD's.
11. The contact number for the duration of Vacation Care will be 0409 308 835.
12. All belongings must be clearly labelled.
13. Any electronic devices brought to Vacation Care are the responsibility of the parent.
When not in use devices will be locked away. Only games/apps rated G or PG will be permitted.
On a trial basis, only Year 5-6 students will be permitted to bring a device to Vacation Care.
14. My child may be photographed participating in Vacation Care activities.
15. **I will provide the required excursion polo shirt for my child/ren to wear on all excursions.**
16. **I will provide a helmet for my child to wear on bike/go-kart day.**

DOCUMENTATION REQUIRED

The following documentation is required to be in place to support all BAASC attendances including Vacation Care:

- **Completion of the full BAASC Enrolment Form**
- **Direct Debit Authority Form** (*this form is separate to your College fees form*)
- **Your child's Australian Immunisation History Statement**

Declaration (*all boxes must be ticked*):

- A full BAASC Enrolment Form is in place or attached for BAASC/VAC and I have read the BAASC Information Booklet
- A Direct Debit Authority is either in place or attached for BAASC/VAC
- My Child's Australian Immunisation History Statement is either in place or attached for BAASC/VAC

Parent's Name:

Phone:

Email (non-College families):

Total Payment (*we will deduct Child Care Subsidy if applicable*)

\$

Signature:

Date:

/ /

Child Care Subsidy (CCS) Details (*please tick one box*):

- I/We have already supplied CCS details
- OR**
- I/We would like to claim CCS but have not provided details previously (*please complete details below*)

Nominated Parent's Details		Child's Details	
Name:		Name:	
D.O.B.		D.O.B.	
CRN No:		CRN No:	



To receive CCS, ensure acceptance of your child's BAASC enrolment is current in your Centrelink App or at my.gov.au

Note: When a child is first enrolled at the Centre, the family must nominate one parent to be the recipient of CCS if eligible.
Subsequent changes to the nominated parent will apply from when the family notifies the Centre in writing of the change.