



**WILLIAM CLARKE  
COLLEGE**  
CHRIST OUR WISDOM

# **VACATION CARE**

**Information Sheet**

**Program**

**Registration Form**

**September/October 2019**



## William Clarke College Vacation Care

Dear Parents,

We are offering a Vacation Care Program for students Prep to Year 6, from William Clarke College and local schools:

from

**Monday 30 September 2019**

to

**Friday 4 October 2019**

### Hours

7:00am to 5:30pm. There will be a fee for late collection of students after 5:30pm. This will operate at **\$20.00** for every 15mins or part thereof after 5:30pm each day.

### Cost

Incursion day **\$80.00**, Excursion day **\$90.00** (unless otherwise stated). Fees cover full or part days. Payment Authority is required to secure your booking prior to commencement.

### Cancellation Fees

Two or more days' notice will incur a 50% cancellation fee, unless places are filled. Less than a two day notice will incur a 100% cancellation fee.

### Equipment

A broad-brimmed HAT, a DRINK BOTTLE, sleeves on shirt, enclosed shoes (no thongs), sunscreen and a change of clothes (in case of an emergency) will need to be supplied as well as specific items required for each day as listed in the program. Please ensure all belongings are clearly labelled with the child's name.

### Food

Children will need to bring their own lunch, morning/afternoon tea and drinks, unless otherwise stated in the Program. As we are an "Allergy Aware" school, please do not send any food containing nuts.

### Transport

Children will travel to & from off-site venues by bus or mini-bus fitted with seat belts.

### Videos/DVDs

G or PG rated DVDs may be used to supplement Program especially on rainy days.

### Electronic Devices

Electronic devices including Nintendo DS and iPads may be brought at own discretion. Use will be strictly monitored and they will be locked away when not in use. Please ensure all games are age appropriate. Devices with inappropriate apps/games will not be permitted. On a trial basis, only Year 5-6 students will be permitted to bring a device to Vacation Care.

### Vacation Care Uniform

Students who participate in the Vacation Program will be required to purchase a Vacation Care polo shirt. Children MUST wear an excursion shirt on all excursions for identification and safety purposes. The polo shirt can be purchased at the College Shop. Enquiries: please contact Mrs Durelle Zucker 8882 2401 or dxz@wcc.nsw.edu.au or contact BAASC.

### Bookings

Please note a maximum number of 45 children will be permitted to make a booking on excursions. Bookings are now open. Please return registrations by **Monday 23 September 2019** Late Registrations may not be accepted. For more information or to make a booking, please contact Mrs **Sandra Scoular** on **0409 308 835** or **baasc@wcc.nsw.edu.au**.

Yours sincerely

Mrs Sandra Scoular  
BAASC Co-ordinator



|   |  |   |                                   |
|---|--|---|-----------------------------------|
| <b>Mon<br/>30 Sep</b>   | <b>Incursion</b>   | <b>Prep and Kindy</b>   |                                   |
|   | <b>\$80</b>  | <b>Kindifarm Petting Zoo</b>  | at WCC                            |
|   | Notes  | Your child can pat, hold and feed baby animals.   |                                   |
|   | <b>OR</b>  |   |                                   |
|   | <b>Excursion</b>   | <b>Years 1 to 6</b>   |                                   |
| <b>\$90</b>   | <b>Archie Brothers - Cirque Electriq</b>   | 126-196 Bourke Rd, Alexandria   |                                   |
| Notes   | Bus departs 9:00am returns by 3:00pm<br>Children will participate in a fun day of activities at Archie Brothers - Cirque Electriq (formerly known as Attractivity Entertainment), including Dodgem Track, Climbing Course, Ropes & Ten Pin Bowling. Children please bring/wear socks. <a href="http://www.archiebrothers.com.au">www.archiebrothers.com.au</a>                                     |   |                                   |
| <b>Tue<br/>1 Oct</b>  | <b>Incursion</b>   | <b>Prep and Kindy</b>   |                                   |
|   | <b>\$80</b>  | <b>Go Kart Wild/Bike Day</b>  | at WCC                            |
|   | Notes  | I understand I must provide a helmet  | lunch provided BBQ sausage sizzle |
|   | Children take turns pedalling Go Karts in two different sizes. Please also bring bike or scooter plus helmet. No skateboards or ripsticks. A sausage sandwich lunch will be provided.  |   |                                   |
|   | <b>OR</b>  |   |                                   |
| <b>Incursion</b>  | <b>Years 1 to 6</b>  |   |                                   |
| <b>\$80</b>   | <b>Go Kart Wild/Bike Day</b>   | at WCC  |                                   |
| Notes   | I understand I must provide a helmet   | lunch provided BBQ sausage sizzle   |                                   |
| Children take turns pedalling Go Karts in two different sizes. Please also bring bike or scooter plus helmet. No skateboards or ripsticks. A sausage sandwich lunch will be provided. |  |   |                                   |
| <b>Wed<br/>2 Oct</b>  | <b>Excursion</b>   | <b>Prep and Kindy</b>   |                                   |
|   | <b>\$90</b>  | <b>Lollipops Playland</b>   | Units 8-10 Hudson Rd, Castle Hill |
|   | Notes  | Bus departs 9:00am returns by 3:30pm<br>Children to please bring/wear socks.  |                                   |
|   | <b>OR</b>  |   |                                   |
|   | <b>Excursion</b>   | <b>Years 1 to 6</b>   |                                   |
| <b>\$90</b>   | <b>Q Station Manly</b>   | 1 North Head Scenic Drive, Manly  |                                   |
| Notes   | Bus departs 9:00am returns by 3:30pm<br>Children will explore the wonder and rich heritage of this unique site. They will learn what life was like 100 years ago as they experience class difference in the steam ship Niagara, and get hands on with the hospital interactive tour and nature sculptures on the beach. They will also "make their mark in clay" and take their inscriptions home. |   |                                   |
| <b>Thu<br/>3 Oct</b>  | <b>Incursion</b>   | <b>Prep and Kindy</b>   |                                   |
|   | <b>\$80</b>  | <b>Escape to Italy</b>  | at WCC                            |
|   | Notes  | Children will participate in an Italian themed day where they will make homemade pizza, eat gelato and learn about some of Italy's most famous attractions. |                                   |
|   | <b>OR</b>  |   |                                   |
|   | <b>Incursion</b>   | <b>Years 1 to 6</b>   |                                   |
| <b>\$80</b>   | <b>Escape to Italy</b>   | at WCC  |                                   |
| Notes   | Children will participate in an Italian themed day where they will make homemade pizza, eat gelato and learn about some of Italy's most famous attractions.  |   |                                   |
| <b>Fri<br/>4 Oct</b>  | <b>Incursion</b>   | <b>Prep and Kindy</b>   |                                   |
|   | <b>\$80</b>  | <b>Little Builders Lego Workshop</b>  | at WCC                            |
|   | Notes  | Children will explore the wonderful world of Lego. <a href="http://www.littlebuilders.com.au">www.littlebuilders.com.au</a>                                 |                                   |
|   | <b>OR</b>  |   |                                   |
|   | <b>Excursion</b>   | <b>Years 1 to 6</b>   |                                   |
| <b>\$90</b>   | <b>Inflatable World</b>  | 3/18 Anella Ave, Castle Hill  |                                   |
| Notes   | Bus departs 9:30am returns by 2:30pm<br>Children will visit one of the biggest indoor inflatable playgrounds in Australia.   |   |                                   |



|                              |                              |                                |                               |                             |
|------------------------------|------------------------------|--------------------------------|-------------------------------|-----------------------------|
| <b>Monday</b><br>30 Sep 2019 | <b>Tuesday</b><br>1 Oct 2019 | <b>Wednesday</b><br>2 Oct 2019 | <b>Thursday</b><br>3 Oct 2019 | <b>Friday</b><br>4 Oct 2019 |
|------------------------------|------------------------------|--------------------------------|-------------------------------|-----------------------------|

| Prep and Kindy  | Prep and Kindy  | Prep and Kindy   | Prep and Kindy   | Prep and Kindy   |
|---|---|--|--|--|
| <b>Incursion</b><br><b>Kindifarm Petting Zoo</b>                        | <b>Incursion</b><br><b>Go Kart Wild/Bike Day</b><br><i>I understand I must provide a helmet</i>           | <b>Excursion</b><br><b>Lollipops Playland</b><br><i>Bus departs 9:00am returns by 3:30pm</i> | <b>Incursion</b><br><b>Escape to Italy</b>                 | <b>Incursion</b><br><b>Little Builders Lego Workshop</b>       |
| <b>ACTIVITIES OF THE DAY</b>  |   |  |  |  |
| Veggie Garden Sticker Scenes<br>Gardening Apron Designs<br>Bugs in Rugs | Go-Kart Rides<br>Bike Rides<br>Wooden Bird Decorations<br>Bug Window Decorations<br>Lemon & Coconut Slice | Guessing Competition<br>Fruit Smoothies  | Homemade Pizzas<br>Gelato<br>Venetian Masks<br>Photo Booth | Colouring Competition<br>Lego Challenges<br>Caterpillar Grapes |

| <b>WHAT TO BRING</b>  |   |   |   |   |
|---|---|---|---|---|
| <b>All Groups</b><br>morning tea, drink bottle<br>sunscreen & hat<br>socks & enclosed shoes | <b>All Groups</b><br>morning tea, drink bottle<br>sunscreen & hat<br>socks & enclosed shoes | <b>All Groups</b><br>morning tea, drink bottle<br>sunscreen & hat<br>socks & enclosed shoes | <b>All Groups</b><br>morning tea, drink bottle<br>sunscreen & hat<br>socks & enclosed shoes | <b>All Groups</b><br>morning tea, drink bottle<br>sunscreen & hat<br>socks & enclosed shoes |
| <b>Prep and Kindy</b><br>lunch  | <b>Prep and Kindy</b><br><i>lunch provided BBQ<br/>sausage sizzle</i>                       | <b>Prep and Kindy</b><br>lunch<br>Excursion shirt   | <b>Prep and Kindy</b><br>lunch  | <b>Prep and Kindy</b><br>lunch  |
| <b>Years 1 to 6</b><br>lunch<br>Excursion shirt   | <b>Years 1 to 6</b><br><i>lunch provided BBQ<br/>sausage sizzle</i>                         | <b>Years 1 to 6</b><br>lunch<br>Excursion shirt   | <b>Years 1 to 6</b><br>lunch  | <b>Years 1 to 6</b><br>lunch<br>Excursion shirt   |

| Years 1 to 6  | Years 1 to 6  | Years 1 to 6  | Years 1 to 6   | Years 1 to 6   |
|---|---|---|--|--|
| <b>Excursion</b><br><b>Archie Brothers -<br/>Cirque Electriq</b><br><i>Bus departs 9:00am<br/>returns by 3:00pm</i> | <b>Incursion</b><br><b>Go Kart Wild/Bike Day</b><br><i>I understand I must provide<br/>a helmet</i>       | <b>Excursion</b><br><b>Q Station Manly</b><br><i>Bus departs 9:00am<br/>returns by 3:30pm</i> | <b>Incursion</b><br><b>Escape to Italy</b>                 | <b>Excursion</b><br><b>Inflatable World</b><br><i>Bus departs 9:30am<br/>returns by 2:30pm</i> |
| <b>ACTIVITIES OF THE DAY</b>  |   |   |  |  |
| Wooden Spinning Tops<br>Garlic & Chive Dip  | Go-Kart Rides<br>Bike Rides<br>Wooden Bird Decorations<br>Bug Window Decorations<br>Lemon & Coconut Slice | Guessing Competition<br>Fruit Smoothies   | Homemade Pizzas<br>Gelato<br>Venetian Masks<br>Photo Booth | Colouring Competition<br>Hot Air Balloon Weaving   |

|   |  |  |
|---|--|--|
| <p>Please ensure your child is dressed in clothing that allows free participation in all of the Program<br/>         Children must wear Sun-smart clothing i.e. sleeves on tops<br/>         Shoes must enable children to participate freely in all activities – no thongs<br/> <b>CHILDREN MUST WEAR EXCURSION SHIRT ON ALL EXCURSIONS (P-K can wear College Sport Shirt)</b></p> |  | <p><b>START</b> 7.00AM<br/> <b>M/TEA</b> 9.30AM<br/> <b>LUNCH</b> 12.30PM<br/> <b>A/TEA</b> 3.30PM<br/> <b>FINISH</b> 5.30PM</p> |
| <b>Contact Number for duration of Vacation Care 0409 308 835</b>  |  |  |



NOTE: a separate form needs to be completed for each child you are enrolling into the Vacation Care Program. A maximum of 45 children are permitted to book on excursion days. Priority will be given to working parents. **Fees cover full or part days.**

|                      |  |                    |   |   |
|----------------------|--|--------------------|---|---|
| <b>Child's Name:</b> |  | <b>Birth Date:</b> | / | / |
|----------------------|--|--------------------|---|---|

Please enrol my child in the Vacation Care Program on the following days (please tick box/es):

| Mon 30 Sep 2019 | Tue 1 Oct 2019 | Wed 2 Oct 2019 | Thu 3 Oct 2019 | Fri 4 Oct 2019 |
|-----------------|----------------|----------------|----------------|----------------|
|                 |                |                |                |                |

Please sign the "Permission to attend" fields below for each day you wish your child to attend Vacation Care

|                       |                  |                       |        |  |
|-----------------------|------------------|-----------------------|--------|--|
| <b>Mon<br/>30 Sep</b> | <b>Incursion</b> | <b>Prep and Kindy</b> |        | Permission to attend<br>(parent's signature) |
|                       | <b>\$80</b>      | Kindifarm Petting Zoo | at WCC |  |
|                       | Notes            |                       |        |  |

**OR**

|                  |                     |                                      |                               |  |
|------------------|---------------------|--------------------------------------|-------------------------------|--|
| <b>Excursion</b> | <b>Years 1 to 6</b> |                                      |                               | Permission to attend<br>(parent's signature) |
|                  | <b>\$90</b>         | Archie Brothers - Cirque Electriq    | 126-196 Bourke Rd, Alexandria |  |
|                  | Notes               | Bus departs 9:00am returns by 3:00pm |                               |  |

|                      |                  |                                      |                                   |  |
|----------------------|------------------|--------------------------------------|-----------------------------------|--|
| <b>Tue<br/>1 Oct</b> | <b>Incursion</b> | <b>Prep and Kindy</b>                |                                   | Permission to attend<br>(parent's signature) |
|                      | <b>\$80</b>      | Go Kart Wild/Bike Day                | at WCC                            |  |
|                      | Notes            | I understand I must provide a helmet | lunch provided BBQ sausage sizzle |  |

**OR**

|                  |                     |                                      |        |  |
|------------------|---------------------|--------------------------------------|--------|--|
| <b>Incursion</b> | <b>Years 1 to 6</b> |                                      |        | Permission to attend<br>(parent's signature) |
|                  | <b>\$80</b>         | Go Kart Wild/Bike Day                | at WCC |  |
|                  | Notes               | I understand I must provide a helmet |        |  |

|                      |                  |                                      |                                   |  |
|----------------------|------------------|--------------------------------------|-----------------------------------|--|
| <b>Wed<br/>2 Oct</b> | <b>Excursion</b> | <b>Prep and Kindy</b>                |                                   | Permission to attend<br>(parent's signature) |
|                      | <b>\$90</b>      | Lollipops Playland                   | Units 8-10 Hudson Rd, Castle Hill |  |
|                      | Notes            | Bus departs 9:00am returns by 3:30pm |                                   |  |

**OR**

|                  |                     |                                      |                                  |  |
|------------------|---------------------|--------------------------------------|----------------------------------|--|
| <b>Excursion</b> | <b>Years 1 to 6</b> |                                      |                                  | Permission to attend<br>(parent's signature) |
|                  | <b>\$90</b>         | Q Station Manly                      | 1 North Head Scenic Drive, Manly |  |
|                  | Notes               | Bus departs 9:00am returns by 3:30pm |                                  |  |

|                      |                  |                       |        |  |
|----------------------|------------------|-----------------------|--------|--|
| <b>Thu<br/>3 Oct</b> | <b>Incursion</b> | <b>Prep and Kindy</b> |        | Permission to attend<br>(parent's signature) |
|                      | <b>\$80</b>      | Escape to Italy       | at WCC |  |
|                      | Notes            |                       |        |  |

**OR**

|                  |                     |                 |        |  |
|------------------|---------------------|-----------------|--------|--|
| <b>Incursion</b> | <b>Years 1 to 6</b> |                 |        | Permission to attend<br>(parent's signature) |
|                  | <b>\$80</b>         | Escape to Italy | at WCC |  |
|                  | Notes               |                 |        |  |

|                      |                  |                               |        |  |
|----------------------|------------------|-------------------------------|--------|--|
| <b>Fri<br/>4 Oct</b> | <b>Incursion</b> | <b>Prep and Kindy</b>         |        | Permission to attend<br>(parent's signature) |
|                      | <b>\$80</b>      | Little Builders Lego Workshop | at WCC |  |
|                      | Notes            |                               |        |  |

**OR**

|                  |                     |                                      |                              |  |
|------------------|---------------------|--------------------------------------|------------------------------|--|
| <b>Excursion</b> | <b>Years 1 to 6</b> |                                      |                              | Permission to attend<br>(parent's signature) |
|                  | <b>\$90</b>         | Inflatable World                     | 3/18 Anella Ave, Castle Hill |  |
|                  | Notes               | Bus departs 9:30am returns by 2:30pm |                              |  |

## Vacation Care Registration Form *continued:*

### Things you need to know

I understand that:

1. A risk assessment has been undertaken by the College for all activities.
2. I need to provide morning tea, lunch & afternoon tea each day, with the exception of lunch as stated in the Program.
3. William Clarke College is an "Allergy Aware" school, therefore I will not send any products containing nuts.
4. I need to provide appropriate clothing and footwear for my child as per the daily Program.  
Enclosed shoes (no thongs), must have sleeves on shirt and a broad brimmed hat. Caps are not allowed.
5. Staff: child ratios will be 1:8 for every excursion and for incursions 1:10 for Preparatory children and 1:15 for K-6 students.
6. Staff with First Aid, asthma and anaphylaxis training will be rostered on to attend all shifts throughout the day.
7. Students will travel to/from excursions by bus or mini bus fitted with seat belts.
8. Hours are 7:00am to 5:30pm. Late fees of \$20.00 apply for every 15 minutes or part thereof for collections after 5:30pm.
9. Two or more days notice of booking cancellation will incur a 50% cancellation fee, unless places are filled.  
Less than two days cancellation will incur a 100% cancellation fee.
10. Students may view G or PG rated DVD's.
11. The contact number for the duration of Vacation Care will be 0409 308 835.
12. All belongings must be clearly labelled.
13. Any electronic devices brought to Vacation Care are the responsibility of the parent.  
When not in use devices will be locked away. Only games/apps rated G or PG will be permitted.  
On a trial basis, only Year 5-6 students will be permitted to bring a device to Vacation Care.
14. My child may be photographed participating in Vacation Care activities.
15. **I will provide the required excursion polo shirt for my child/ren to wear on all excursions.**
16. **I will provide a helmet for my child to wear on bike/go-kart day.**

### DOCUMENTATION REQUIRED

The following documentation is required to be in place to support all BAASC attendances including Vacation Care:

- **Completion of the full BAASC Enrolment Form**
- **Direct Debit Authority Form** (*this form is separate to your College fees form*)
- **Your child's Australian Immunisation History Statement**

### Declaration (all boxes must be ticked):

- A full BAASC Enrolment Form is in place or attached for BAASC/VAC and I have read the BAASC Information Booklet
- A Direct Debit Authority is either in place or attached for BAASC/VAC
- My Child's Australian Immunisation History Statement is either in place or attached for BAASC/VAC

Parent's Name:

Phone:

Email (non-College families):

Total Payment (we will deduct Child Care Subsidy if applicable)

\$

Signature:

Date:

/ /

### Child Care Subsidy (CCS) Details (please tick one box):

- I/We have already supplied CCS details
- OR**
- I/We would like to claim CCS but have not provided details previously (*please complete details below*)

| Nominated Parent's Details |  | Child's Details |  |
|----------------------------|--|-----------------|--|
| Name:                      |  | Name:           |  |
| D.O.B.                     |  | D.O.B.          |  |
| CRN No:                    |  | CRN No:         |  |



To receive CCS, ensure acceptance of your child's BAASC enrolment is current in your Centrelink App or at [my.gov.au](http://my.gov.au)

Note: When a child is first enrolled at the Centre, the family must nominate one parent to be the recipient of CCS if eligible.  
Subsequent changes to the nominated parent will apply from when the family notifies the Centre in writing of the change.