



**WILLIAM CLARKE  
COLLEGE**  
CHRIST OUR WISDOM

# **VACATION CARE**

**Information Sheet**

**Program**

**Registration Form**

**September 2017**



## William Clarke College Vacation Care

Dear Parents,

We are offering a Vacation Care Program for students Prep to 12 years of age, from William Clarke College and local schools:

from 

<b>Monday 25 September 2017</b>
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 to 

<b>Friday 29 September 2017</b>
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### Hours

7:00am to 5:30pm. There will be a fee for late collection of students after 5:30pm. This will operate at **\$19.00** for every 15mins or part thereof after 5:30pm each day.

### Cost

Incursion day **\$70.00**, Excursion day **\$80.00** (unless otherwise stated). Fees cover full or part days. Payment Authority is required to secure your booking prior to commencement.

### Cancellation Fees

Two or more days' notice will incur a 50% cancellation fee, unless places are filled. Less than a two day notice will incur a 100% cancellation fee.

### Equipment

A broad-brimmed HAT, a DRINK BOTTLE, sleeves on shirt, enclosed shoes (no thongs), sunscreen and a change of clothes (in case of an emergency) will need to be supplied as well as specific items required for each day as listed in the program. Please ensure all belongings are clearly labelled with the child's name.

### Food

Children will need to bring their own lunch, morning/afternoon tea and drinks, unless otherwise stated in the Program. As we are an "Allergy Aware" school, please do not send any food containing nuts.

### Transport

Children will travel to & from off-site venues by bus or mini-bus fitted with seat belts.

### Videos/DVDs

G or PG rated DVDs may be used to supplement Program especially on rainy days.

### Electronic Devices

Electronic devices including Nintendo DS and iPads may be brought at own discretion. Use will be strictly monitored and they will be locked away when not in use. Please ensure all games are age appropriate. Devices with inappropriate apps/games will not be permitted.

### Vacation Care Uniform

Students who participate in the Vacation Program will be required to purchase a Vacation Care polo shirt. Children MUST wear an excursion shirt on all excursions for identification and safety purposes. The polo shirt can be purchased at the College Shop for \$25. Enquiries: please contact Mrs Durelle Zucker 8882 2401 or dxz@wcc.nsw.edu.au

### Bookings

Please note a maximum number of 45 children will be permitted to make a booking on excursions. Bookings are now open. Please return registrations by 

<b>Monday 18 September 2017</b>
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 Late Registrations may not be accepted. For more information or to make a booking, please contact Mrs **Sandra Scoular** on **0409 308 835** or **baasc@wcc.nsw.edu.au**.

Yours sincerely

Mrs Sandra Scoular  
BAASC Co-ordinator



<b>Mon 25 Sep</b>	<b>Incursion</b>	<b>Prep and Kindergarten</b>		
	<b>\$70</b>	<b>Kitchen Cook Off</b>	at WCC	
	Notes	Joanne Allen will be assisting the children in a fun, interactive session to create an array of delicious mouth-watering foods in the College Canteen.		
	<b>OR</b>			
	<b>Excursion</b>	<b>Year 1 to Year 6</b>		
<b>\$80</b>	<b>Calmsley Hill City Farm</b>	31 Darling St, Abbotsbury		
Notes	Bus departs 9:00am returns by 3:30pm			
Children will visit a farm where they will attend interactive shows, experience a tractor ride around the grounds and will get up close with a variety of native and farmyard animals.				
<b>Tue 26 Sep</b>	<b>Incursion</b>	<b>Prep and Kindergarten</b>		
	<b>\$70</b>	<b>Go Kart Wild/Bike Day</b>	at WCC	
	Notes	I understand I must provide a helmet	lunch provided BBQ sausage sizzle	
	Children take turns pedalling Go Karts in two different sizes. Please also bring bike or scooter plus helmet. No skateboards or ripsticks. Charlene will instruct children in Unicycling and/or Bicycle competency skills. A sausage sandwich lunch will be provided.			
	<b>OR</b>			
<b>Incursion</b>	<b>Year 1 to Year 6</b>			
<b>\$70</b>	<b>Go Kart Wild/Bike Day</b>	at WCC		
Notes	I understand I must provide a helmet	lunch provided BBQ sausage sizzle		
Children take turns pedalling Go Karts in two different sizes. Please also bring bike or scooter plus helmet. No skateboards or ripsticks. Charlene will instruct children in Unicycling and/or Bicycle competency skills. A sausage sandwich lunch will be provided.				
<b>Wed 27 Sep</b>	<b>Excursion</b>	<b>Prep and Kindergarten</b>		
	<b>\$80</b>	<b>Lollipops Playland</b>	Units 8-10 Hudson Rd, Castle Hill	
	Notes	Bus departs 9:00am returns by 3:30pm		
	Children to please bring/wear socks.			
	<b>OR</b>			
<b>Excursion</b>	<b>Year 1 to Year 6</b>			
<b>\$80</b>	<b>Treetops Adventure Park</b>	95 Castle Hill Rd, West Pennant Hills		
Notes	Bus departs 9:30am returns by 4:00pm			
Children will climb, weave and fly through the tree tops on self-guided rope courses as they challenge themselves with rope ladders, wobbly bridges, tunnels, cargo-nets and zip lines.				
<b>Thu 28 Sep</b>	<b>Incursion</b>	<b>Prep and Kindergarten</b>		
	<b>\$70</b>	<b>Kindifarm Petting Zoo</b>	at WCC	
	Notes	Your child can pat, hold and feed baby animals.		
	<b>OR</b>			
	<b>Excursion</b>	<b>Year 1 to Year 6</b>		
<b>\$80</b>	<b>AttracTivity Entertainment</b>	126-196 Bourke Rd, Alexandria		
Notes	Bus departs 9:30am returns by 3:00pm			
Children will participate in a fun day of activities at AttracTivity Entertainment, including Dodgem Track, Climbing Course, Ropes & Ten Pin Bowling. Children please bring/wear socks. <a href="http://www.attractivity.com.au">www.attractivity.com.au</a>				
<b>Fri 29 Sep</b>	<b>Incursion</b>	<b>Prep and Kindergarten</b>		
	<b>\$70</b>	<b>First Aid Workshop</b>	at WCC	
	Notes	Children will participate in a hands-on workshop where they will learn about important First Aid skills such as calling 000, CPR, recovery position, asthma, blood loss, poisons and stings.		
	<b>OR</b>			
	<b>Excursion</b>	<b>Year 1 to Year 6</b>		
<b>\$80</b>	<b>Inflatable World</b>	3/18 Anella Ave, Castle Hill		
Notes	Bus departs 9:30am returns by 2:30pm			
Children will visit one of the biggest indoor inflatable playgrounds in Australia.				



<b>Monday</b> 25 Sep 2017	<b>Tuesday</b> 26 Sep 2017	<b>Wednesday</b> 27 Sep 2017	<b>Thursday</b> 28 Sep 2017	<b>Friday</b> 29 Sep 2017
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<b>PREP AND KINDERGARTEN</b>				
<b>Incursion</b>  Kitchen Cook Off	<b>Incursion</b>  Go Kart Wild/Bike Day <i>I understand I must provide a helmet</i>	<b>Excursion</b>  Lollipops Playland <i>Bus departs 9:00am returns by 3:30pm</i>	<b>Incursion</b>  Kindifarm Petting Zoo	<b>Incursion</b>  First Aid Workshop
<b>ACTIVITIES OF THE DAY</b>				
DIY Cook Books Sausage Rolls Raspberry Crumb Bars Ice Cream Bar Cheese and Bacon Muffins Chef Hats and Aprons	Go-Kart Rides Bike Rides Design Your Own Kite Cheesecake Dip and Crackers	Pancakes Owl Jewel Decorations Giant Playframe Teacup Ride Jumping Castle	Guessing Competition Plant Pots Parachute Games Fruit Smoothies Face Painting	Colouring Competition Hospital Corner Creative Banaid People First Aid Kits

<b>WHAT TO BRING</b>				
<b>All Groups</b> morning tea, drink bottle sunscreen & hat socks & enclosed shoes	<b>All Groups</b> morning tea, drink bottle sunscreen & hat socks & enclosed shoes	<b>All Groups</b> morning tea, drink bottle sunscreen & hat socks & enclosed shoes	<b>All Groups</b> morning tea, drink bottle sunscreen & hat socks & enclosed shoes	<b>All Groups</b> morning tea, drink bottle sunscreen & hat socks & enclosed shoes
<b>Prep and Kindergarten</b> lunch	<b>Prep and Kindergarten</b> <i>lunch provided BBQ sausage sizzle</i>	<b>Prep and Kindergarten</b> lunch Excursion shirt	<b>Prep and Kindergarten</b> lunch	<b>Prep and Kindergarten</b> lunch
<b>Year 1 to Year 6</b> lunch Excursion shirt	<b>Year 1 to Year 6</b> <i>lunch provided BBQ sausage sizzle</i>	<b>Year 1 to Year 6</b> lunch Excursion shirt	<b>Year 1 to Year 6</b> lunch Excursion shirt	<b>Year 1 to Year 6</b> lunch Excursion shirt

<b>Years 1-6</b>				
<b>Excursion</b>  Calmsley Hill City Farm <i>Bus departs 9:00am returns by 3:30pm</i>	<b>Incursion</b>  Go Kart Wild/Bike Day <i>I understand I must provide a helmet</i>	<b>Excursion</b>  Treetops Adventure Park <i>Bus departs 9:30am returns by 4:00pm</i>	<b>Excursion</b>  AttracTivity Entertainment <i>Bus departs 9:30am returns by 3:00pm</i>	<b>Excursion</b>  Inflatable World <i>Bus departs 9:30am returns by 2:30pm</i>
<b>ACTIVITIES OF THE DAY</b>				
DIY Freckles Farm Animal Peg Craft Tractor Ride Animal Feeding Farm Activity Shows	Go-Kart Rides Bike Rides Design Your Own Kite Cheesecake Dip and Crackers	Pancakes Windmills Rope Ladders Wobbly Bridges Zip Lines	Guessing Competition Modelling Clay Creations Dodgem Track Climbing Course Ropes Ten Pin Bowling Laser Tag	Decorate Biscuits Colouring Competition Bird Craft Boxes DVD & Popcorn

<p>Please ensure your child is dressed in clothing that allows free participation in all of the Program</p> <p>Children must wear Sun-smart clothing i.e. sleeves on tops</p> <p>Shoes must enable children to participate freely in all activities – no thongs</p> <p><b>CHILDREN MUST WEAR EXCURSION SHIRT ON ALL EXCURSIONS (P-K can wear College Sport Shirt)</b></p>	<p><b>START</b> 7.00AM</p> <p><b>M/TEA</b> 9.30AM</p> <p><b>LUNCH</b> 12.30PM</p> <p><b>A/TEA</b> 3.30PM</p> <p><b>FINISH</b> 5.30PM</p>
<p><b>Contact Number for duration of Vacation Care 0409 308 835</b></p>	



NOTE: a separate form needs to be completed for each child you are enrolling into the Vacation Care Program. A maximum of 45 children are permitted to book on excursion days. Priority will be given to working parents. **Fees cover full or part days.**

<b>Child's Name:</b>		<b>Birth Date:</b>	/	/
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Please enrol my child in the Vacation Care Program on the following days (please tick box/es):

Mon 25 Sep 2017	Tue 26 Sep 2017	Wed 27 Sep 2017	Thu 28 Sep 2017	Fri 29 Sep 2017

Please sign the "Permission to attend" fields below for each day you wish your child to attend Vacation Care

<b>Mon 25 Sep</b>	<b>Incursion</b>	<b>Prep and Kindergarten</b>		Permission to attend (parent's signature)
	<b>\$70</b>	<b>Kitchen Cook Off</b>	at WCC	
	Notes			

OR

<b>Excursion</b>	<b>Year 1 to Year 6</b>			Permission to attend (parent's signature)
	<b>\$80</b>	<b>Calmsley Hill City Farm</b>	31 Darling St, Abbotsbury	
	Notes	Bus departs 9:00am returns by 3:30pm		

<b>Tue 26 Sep</b>	<b>Incursion</b>	<b>Prep and Kindergarten</b>		Permission to attend (parent's signature)
	<b>\$70</b>	<b>Go Kart Wild/Bike Day</b>	at WCC	
	Notes	I understand I must provide a helmet	lunch provided BBQ sausage sizzle	

OR

<b>Incursion</b>	<b>Year 1 to Year 6</b>			Permission to attend (parent's signature)
	<b>\$70</b>	<b>Go Kart Wild/Bike Day</b>	at WCC	
	Notes	I understand I must provide a helmet	lunch provided BBQ sausage sizzle	

<b>Wed 27 Sep</b>	<b>Excursion</b>	<b>Prep and Kindergarten</b>		Permission to attend (parent's signature)
	<b>\$80</b>	<b>Lollipops Playland</b>	Units 8-10 Hudson Rd, Castle Hill	
	Notes	Bus departs 9:00am returns by 3:30pm		

OR

<b>Excursion</b>	<b>Year 1 to Year 6</b>			Permission to attend (parent's signature)
	<b>\$80</b>	<b>Treetops Adventure Park</b>	95 Castle Hill Rd, West Pennant Hills	
	Notes	Bus departs 9:30am returns by 4:00pm		

<b>Thu 28 Sep</b>	<b>Incursion</b>	<b>Prep and Kindergarten</b>		Permission to attend (parent's signature)
	<b>\$70</b>	<b>Kindifarm Petting Zoo</b>	at WCC	
	Notes			

OR

<b>Excursion</b>	<b>Year 1 to Year 6</b>			Permission to attend (parent's signature)
	<b>\$80</b>	<b>AttracTivity Entertainment</b>	126-196 Bourke Rd, Alexandria	
	Notes	Bus departs 9:30am returns by 3:00pm		

<b>Fri 29 Sep</b>	<b>Incursion</b>	<b>Prep and Kindergarten</b>		Permission to attend (parent's signature)
	<b>\$70</b>	<b>First Aid Workshop</b>	at WCC	
	Notes			

OR

<b>Excursion</b>	<b>Year 1 to Year 6</b>			Permission to attend (parent's signature)
	<b>\$80</b>	<b>Inflatable World</b>	3/18 Anella Ave, Castle Hill	
	Notes	Bus departs 9:30am returns by 2:30pm		

## Vacation Care Registration Form *continued:*

### Things you need to know

I understand that:

1. A risk assessment has been undertaken by the College for all activities.
2. I need to provide morning tea, lunch & afternoon tea each day, with the exception of lunch as stated in the Program.
3. William Clarke College is an "Allergy Aware" school, therefore I will not send any products containing nuts.
4. I need to provide appropriate clothing and footwear for my child as per the daily Program.  
Enclosed shoes (no thongs), must have sleeves on shirt and a broad brimmed hat. Caps are not allowed.
5. Staff: child ratios will be 1:8 for every excursion and 1:15 for every incursion.
6. Staff with First Aid, asthma and anaphylaxis training will be rostered on to attend all shifts throughout the day.
7. Students will travel to/from excursions by bus or mini bus fitted with seat belts.
8. Hours are 7:00am to 5:30pm. Late fees of \$19.00 apply for every 15 minutes or part thereof for collections after 5:30pm.
9. Two or more days notice of booking cancellation will incur a 50% cancellation fee, unless places are filled.  
Less than two days cancellation will incur a 100% cancellation fee.
10. Students may view G or PG rated DVD's.
11. The contact number for the duration of Vacation Care will be 0409 308 835.
12. All belongings must be clearly labelled.
13. Any electronic devices brought to Vacation Care are the responsibility of the parent.  
When not in use devices will be locked away. Only games/apps rated G or PG will be permitted.
14. My child may be photographed participating in Vacation Care activities.
15. **I will provide the required excursion polo shirt for my child/ren to wear on all excursions.**
16. **I will provide a helmet for my child to wear on bike/go-kart day.**

### DOCUMENTATION REQUIRED

The following documentation is required to be in place to support all BAASC attendances including Vacation Care:

- **Completion of the full BAASC Enrolment Form**
- **Direct Debit Authority Form** (*this form is separate to your College fees form*)
- **Your child's Australian Immunisation History Statement**

### Declaration (*all boxes must be ticked*):

- A full BAASC Enrolment Form is either in place or attached for BAASC/VAC
- A Direct Debit Authority is either in place or attached for BAASC/VAC
- My Child's Australian Immunisation History Statement is either in place or attached for BAASC/VAC

Parent's Name:

Phone:

Email (non-College families):

Total Payment (*we will deduct Child Care Benefit and/or Rebate if applicable*)

\$

Signature:

Date:

### Child Care Benefit (CCB) Details (*please tick one box*):

- I/We have already supplied CCB details
- OR**
- I/We would like to claim CCB but have not provided details previously (*please complete details below*)

Nominated Parent's Details		Child's Details	
Name:		Name:	
D.O.B.		D.O.B.	
CCB No:		CCB No:	

How many children in your family are registered for Child Care Benefit?

Note: When a child is first enrolled at the Centre, the family must nominate one parent to be the recipient of CCB/CCR if eligible. Subsequent changes to the nominated parent will apply from when the family notifies the Centre in writing of the change.